

# METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

## CLASSIFICATION DESCRIPTION

<b>Classification Title:</b>	<u>AIRCRAFT PILOT</u>			
<b>Bargaining Unit:</b>	<u>03- Supervisors Association</u>			
<b>Class Code:</b> <u>937</u>	<b>Grade:</b> <u>46</u>	<b>EEOC Category:</b> <u>2</u>	<b>Overtime Exempt:</b> <u>N</u>	
<b>Group:</b>	<u>Water Systems Operations</u>			
<b>Reports to:</b>	<u>Assistant Operations and Maintenance Manager /</u>			

### **JOB SUMMARY**

Operate, schedule, and supervise maintenance of Metropolitan aircraft in order to provide employees, Directors, and contractors with timely, safe, and efficient air transportation. Provide emergency response, patrol, aerial photography, and public relations tour services in support of regular and emergency operations.

**ESSENTIAL FUNCTIONS** – *Essential and other important responsibilities and duties may include, but are not limited to the following:*

1. Operate aircraft in accordance with Federal Aviation Administration (FAA) regulations to provide safe and efficient transportation for individuals conducting Metropolitan business.
2. Coordinate maintenance and inspections to maximize availability, reliability, and safety of aircraft and to ensure compliance with FAA regulations. Evaluate the condition of aircraft and equipment. Recommend replacements or upgrades as required to maintain efficient and safe aircraft operation.
3. Schedule passenger and cargo flights to maximize efficient use of aircraft.
4. Assist in the planning, development, and monitoring of aircraft operations and maintenance budget to ensure the efficient use of resources and adherence to established guidelines.
5. Participate in annual training to ensure compliance with FAA regulations and maintain a high level of competence and safety as a pilot.
6. Transport and distribute payroll checks to remote facilities to ensure timely and accurate distribution of payroll.
7. Provide support services to other functions by conducting routine and emergency surveillance of the distribution system, taking aerial photographs of construction at Metropolitan facilities, and transporting water samples from the desert facilities to water quality laboratories for timely testing of samples.
8. Conduct public relations tours with government officials, media, or external agency representatives to represent Metropolitan's interests in a positive manner.
9. Perform other related duties as required.

## **Metropolitan Water District of Southern California Aircraft Pilot**

### **MINIMUM QUALIFICATIONS**

#### **Education and Experience:**

- A combination of education and experience as a commercial pilot of single and multi-engine aircraft totaling 6 years, and 2,500 hours as pilot in command, of which 500 hours must be related to multi-engine aircraft, and 250 pilot hours within the last 12 months.

### **LICENSES/CERTIFICATION REQUIRED**

- Commercial Pilot's License for single engine (land)
- Airline Transport License (multi-engine)
- Airplane Instrument Certification
- Radio Operator's License (May be required)
- Valid driver's license from state of residency equivalent to California Class C
- FAA Class II Airman's Medical Certificate

### **KNOWLEDGE, SKILLS AND ABILITIES**

#### **Knowledge of (B/basic; J/journey; E/expert):**

- Aircraft operations (E)
- Aircraft instrumentation (E)
- Short take-off and landing techniques (E)
- Weather forecasting and interpretation (E)
- FAA regulations applicable to multi-engine aircraft (J)
- Aircraft maintenance (J)

#### **Skill and ability to:**

- Operate Beechcraft Baron and Cessna T-210 or comparable aircraft
- Operate aircraft navigational and communication equipment on single and multi-engine aircraft
- Conduct problem-solving related to aircraft operations, flight scheduling, and planning.
- Climb, crawl, squat, kneel, reach and/or twist body in cramped quarters
- Lift, push, pull and/or carry objects in excess of 50 pounds in weight
- Communicate technical information to air traffic control personnel
- Read and interpret instruments, diagrams, weather, and air navigational charts
- Develop flight plans and schedule aircraft

# **Metropolitan Water District of Southern California Aircraft Pilot**

## **PERFORMANCE CATEGORIES**

Performance expectations would typically be tailored to the job and incumbent. The general categories for this job could include but are not limited to:

- Budget
- Safety of passengers
- Maintenance and safety of aircraft and equipment
- Productivity measures for aircraft operations
- Public relations
- Customer satisfaction
- Compliance with applicable FAA regulations
- Internal and cross-functional teamwork

## **SUPERVISORY RESPONSIBILITY/ACCOUNTABILITY**

### **Supervisory scope**

### **Project management examples:**