



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

Ethics Office

June 15, 2005

Dear Friends of Metropolitan,

The focus of Metropolitan's Ethics Office from April through June 2005 was education. Our new Ethics Educator, Jeff Cable, came on board early March. The attention paid to our education program therefore more than doubled. Jeff's general activities include regular updates of the Web site, plenty of one-on-one counseling with employees and members of the public regarding concerns, and creating materials and programs for the orientation of new employees.

The Ethics Office staff has cooperated, with the expert assistance of Metropolitan's graphics department, to create three ethics manuals (Directors' for distribution in July 2005, Partnering for distribution to Directors, Executive Team, Contracting and Grant Personal and Community Partners in October 2005, and Employees' manual for distribution in January 2006). In addition, we have produced reminder magnets about the ethics program. An ethics office brochure is in progress.

Eighteen questions and matters of concern were handled by the office during this time. Issues included Contractor Relations (3), Discrimination (2), Employee Relations (3), Favoritism (3), Gifts (1), Misuse of Funds (1), Misuse of MWD Resources (1), Policy Issues (3), and Procurement (1). Of those, 33% were questions (6), 22% (4) were resolved prior to Intake, 22% (4) were referred to the appropriate department, 11% (2) were judged without merit or not within the Ethics Office scope, 1 was withdrawn and 1 was referred for policy review.

Regards,

Deni Elliott
Ethics Officer