

# Metropolitan Water District of Southern California

Templates Report by Organization Detail

Grouped By – Unit

Filtered By – Chief Financial Officer

Version 1

Memberships, Outside Services - Non Prof, Professional Services, Repairs & Maintenance - Outside Services, Training, Travel

## Chief Financial Officer

### Budget and Financial Planning Section

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	BOE			200	200
	California Energy Markets	Electronic newsletter	1,400	1,500	1,550
	EBSCO Subscription Service	ENR Construction Cost Index - Construction Cost and Inflation Information	100	100	100
	GFOA			700	700
	Intelligence Press	Electronic newsletter	1,600	1,500	1,550
	Moody's KMV	Access to credit analysis and risk exposure for power transaction (split with 8 other agencies)	13,000	12,000	12,000
	Platts	Energy Trader Basic Service - for forward pricing and mark to market	17,900	17,000	17,000
	Rapid Rating	Non public credit analysis	6,000	6,000	6,000
	Workiva			30,000	31,000
<b>Total Memberships</b>			<b>40,000</b>	<b>69,000</b>	<b>70,100</b>
Professional Services	TBD (eg: Red Oak/Arcadis)	Cost of service rate refinement.	60,000	50,000	50,000
<b>Total Professional Services</b>			<b>60,000</b>	<b>50,000</b>	<b>50,000</b>
Training	TBD	"Staff development in financial analysis, presentation, forecasting, and budgeting."	2,500	3,000	3,000
	TBD	Misc. local seminars	500		
<b>Total Training</b>			<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
Travel	CMRG	"California Municipal Rates Group: one local meeting, one northern Cal"	200		
	June Skillman - Engery Committee Meetings	Trips to DWR - Sacramento - Chair of SWC Energy Committee; 12 meetings per year; 2 trips AWWA-Rates Subcommittee; 1 trip AWWA-Training	19,000		
				25,000	26,500
<b>Total Travel</b>			<b>19,200</b>	<b>25,000</b>	<b>26,500</b>
<b>Total Budget and Financial Planning Section</b>			<b>122,200</b>	<b>147,000</b>	<b>149,600</b>

### Chief Financial Officer (81041)

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	ACP	Annual LA Chapter Membership		150	150
	BCI	MBCP Certification/Annual Renewal		201	201
	DRII	MBCP Certification/Annual Renewal		225	225
	LARC	Los Angeles Regional Collaborative	1,100	1,100	1,100
	PARMA	Public Agency Risk Managers Association	300	400	400
	WSJ-Online	Online version of Wall Street Journal	300	300	300
	<b>Total Memberships</b>			<b>1,700</b>	<b>2,376</b>
Professional Services	Fusion Risk Mngmt. Inc.	Fusion Framework advisory/tech support	5,000	7,200	7,200
	Various	"Insurance Broker, Claims Auditor, Third Party Claims Administrator and Actuary"	225,000	225,000	225,000
<b>Total Professional Services</b>			<b>230,000</b>	<b>232,200</b>	<b>232,200</b>
Training	Various	Professional development training	2,000	2,000	2,000
<b>Total Training</b>			<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
Travel	BC Program Mgr.	DRJ Conference	800	2,500	2,500
	Gary M. Breaux	ACWA & Investor/Rating Agency Meetings	6,000	6,000	6,000
	Various	"Mileage reimbursement for local travel to meetings, hotel accommodations when attending conferences, parking reimbursement."	2,500	2,500	2,500
<b>Total Travel</b>			<b>9,300</b>	<b>11,000</b>	<b>11,000</b>
<b>Total Chief Financial Officer (81041)</b>			<b>243,000</b>	<b>247,576</b>	<b>247,576</b>

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### Controller Services Section

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	Accounts Payable	Accounts Payable update publication	500	500	500
	American Institute Of Certified Public Accoun	Annual Membership to AICPA - National professional organization	200	200	200
	BNA	Payroll reference guide subscription on tax and benefit regulations	1,800	1,800	1,800
	California Society of CPA'S	Annual Membership to Cal Society of CPA's for Controller	400	400	400
	Dept of Consumer Affiars	CPA license 2-yr renewal	200	200	200
	GFOA (3 members)	Best practice information on financial reporting & budgeting	900	900	900
	The American Payroll Association	Payroll membership	800	800	800
<b>Total Memberships</b>			<b>4,800</b>	<b>4,800</b>	<b>4,800</b>
Professional Services	"Hawkins Delafield & Wood, LLP"	6 reports required	21,000	21,000	21,000
	Bartel & Associates	GASB OPEB work.	20,000	20,000	20,000
<b>Total Professional Services</b>			<b>41,000</b>	<b>41,000</b>	<b>41,000</b>
Training	Checkpoint	Membership for training	1,000	2,000	2,000
	TBD	Development	4,500	4,500	4,500
<b>Total Training</b>			<b>5,500</b>	<b>6,500</b>	<b>6,500</b>
Travel	Mileage	Local travel	300	300	300
	Miscellaneous	Local travel	1,200	1,200	1,200
<b>Total Travel</b>			<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Total Controller Services Section</b>			<b>52,800</b>	<b>53,800</b>	<b>53,800</b>

### Reporting and Operations Unit

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	Dept of Consumer Affiars	CPA license 2-yr renewal	600	600	600
	Government Finance Officers Assn.	Application fee for filing the comprehensive annual financial report	1,400	1,400	1,400
<b>Total Memberships</b>			<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
Professional Services	Cal Muni Statistics	Overlapping Debt Schedule	1,400	1,400	1,400
<b>Total Professional Services</b>			<b>1,400</b>	<b>1,400</b>	<b>1,400</b>
Repairs & Maintenance - Outside Services	TBD			500	600
<b>Total Repairs &amp; Maintenance - Outside Services</b>				<b>500</b>	<b>600</b>
Training	Checkpoint	Continuing Education and Development	4,000	7,000	7,000
	TBD	Employee Development	2,500	2,500	2,500
<b>Total Training</b>			<b>6,500</b>	<b>9,500</b>	<b>9,500</b>
Travel	Mileage	Local travel	300	300	300
	TBD		1,000	1,000	1,000
<b>Total Travel</b>			<b>1,300</b>	<b>1,300</b>	<b>1,300</b>
<b>Total Reporting and Operations Unit</b>			<b>11,200</b>	<b>14,700</b>	<b>14,800</b>

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### Treasury/Debt Mgmt Section

Template Type	Org/Vendor/Provider	Description	Budget	Proposed	Proposed Plus One
Memberships	Bank of New York (Bony) Safekeeping	Safekeeping \$1 Billion of investments		60,000	60,000
	Bank of America merrill Lynch	General commercial banking services (includes 3rd party liability)		50,000	50,000
	Bloomberg L.P.	"Financial information service, estimated annual fees for 3 terminals"		80,000	85,000
	FT Interactive Data - Market Pricing	Market pricing for Investment Portfolio (based on # of securities)		1,800	1,800
	Miscellaneous	Barron's & Wall Street Journal	500		
	Sunguard	FIS - Maintenance of check printing software		2,150	2,200
	Sympro	"Investment Portfolio Management System; records, reports, and performa"		14,000	14,000
<b>Total Memberships</b>			<b>500</b>	<b>207,950</b>	<b>213,000</b>
Professional Services	Bank of New York (Bony) Safekeeping	Safekeeping \$1 Billion of investments	55,000		
	Bank of America merrill Lynch	General commercial banking services (includes 3rd party liability)	56,000		
	Bloomberg L.P.	"Financial information service, estimated annual fees for 3 terminals"	78,000		
	Disabato Advisors	"Investment Consultants. \$14,250 per quarter"	57,000		
	FT Interactive Data - Market Pricing	Market pricing for Investment Portfolio (based on # of securities)	2,100		
	Hillswick	Investment Managers	260,000		
	Hillswick/Reams Asset Management Co .LLC	Portfolio investment managers			520,000
	Hillwick/Reams Asset Management Co .LLC	Portfolio investment managers		520,000	
	Meketa	"Investment Consultants. \$14,250 per quarter"		57,000	57,000
	PFM	Financial Consulting	15,000		
	PRAG	FA Services agreement. O&M portion	60,000	175,000	175,000
	Reams Asset Management Co .LLC	Portfolio investment managers	270,000		
	SWAP Financial Group	Includes fees for annual calculations for audited financials	30,000		
	Sunguard	Maintenance of check printing software	2,600		
Sympro	"Investment Portfolio Management System; records, reports, and performa"	16,000			
<b>Total Professional Services</b>			<b>901,700</b>	<b>752,000</b>	<b>752,000</b>
Travel	R. Marumoto & E. Odwak	Investment manager due diligence; GIOA; Def. Comp; Other	12,160		
				4,500	4,500
<b>Total Travel</b>			<b>12,160</b>	<b>4,500</b>	<b>4,500</b>
<b>Total Treasury/Debt Mgmt Section</b>			<b>914,360</b>	<b>964,450</b>	<b>969,500</b>
<b>Total Chief Financial Officer</b>			<b>1,343,560</b>	<b>1,427,526</b>	<b>1,435,276</b>