



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

SENIOR LANDSCAPE MAINTENANCE TECHNICIAN

Group-Section: Water System Operations Group	FLSA Status: Non-Exempt Bargaining Unit: AFSCME	Salary Grade: 48 Job #: XA44A
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JOB SUMMARY

This is the advanced journey level position performing Senior Landscape Maintenance Technician job duties.

DISTINGUISHING CHARACTERISTICS

Positions at this level are recognized as technical specialist using initiative and resourcefulness in deviating from traditional methods or researching trends and patterns to develop new methods, criteria, or proposed new policies. Decisions regarding what needs to be done includes interpreting data, planning of the work, or refining the methods and techniques to be used. The work involves formulating projects; assessing program effectiveness; or analyzing variety of unusual conditions, problems, or questions. The work product or service may affect activities, or the operation of other organizations.

OVERSIGHT

Supervision Received: The supervisor sets the overall objectives and resources available. The employee and supervisor, in consultation, develop the deadlines, projects, and work to be done. At this level, the employee, having developed expertise in the line of work, is responsible for planning and carrying out the assignment; resolving most of the conflicts that arise; coordinating the work with others as necessary; and interpreting policy on own initiative in terms of established objectives. In some assignments, the employee also determines the approach to be taken and the methodology to be used. The employee keeps the supervisor informed of progress, potentially controversial matters, or far-reaching implications. Completed work is reviewed only from an overall standpoint in terms of feasibility, compatibility with other work, or effectiveness in meeting requirements or expected results.

Supervision Given: Acts as a lead. Coordinates and reviews work assignments of employees performing the same general work as the lead on a day-to-day basis. Responsibilities may involve solving problems and providing instructions on work procedures.

JOB DUTIES

1. Develops and administers contracts and agreements for landscape maintenance activities; oversees the work of vendors, consultants and contractors.
2. Leads, prepares and reviews estimates, plans, submittals, design criteria, and specifications.
3. Oversees landscape and pest control activities including lawn care, tree trimming, maintenance of building and grounds, weed abatement, and irrigation systems.
4. Leads and conducts inspections, evaluations and field investigations of technical issues, prepares reports, and makes recommendations.
5. Oversees and reviews irrigation system schedules, layout, installation, and repair and maintenance.

6. Oversees water conservation and irrigation schedules comply with local xeriscape regulations and requirements.
7. Develops and implements integrated pest management plans.
8. Reviews and approves inspection logs and reports.
9. Acts as Project Manager; plans, coordinates, and conducts projects within area of responsibility, including monitoring scope, quality, budget, and schedule.
10. Performs other related Landscape Maintenance Technician job duties as required.

EMPLOYMENT STANDARDS MINIMUM QUALIFICATIONS

Education and Experience: High school diploma or general education development test (GED) and four years of relevant experience; or two years in a MWD Landscape Maintenance Technician II classification.

Required Knowledge of: Applicable federal, state and local laws, codes and regulations; safe work practices; commercial landscaping and irrigation systems, design, and maintenance; integrated pest management; arboricultural practices; water use efficiency practices and techniques; xeriscape; plant disease identification and control; contract administration; project management; and current office technology and equipment.

Required Skills and Abilities to: Perform calculations; apply safe work practices; read and understand plans, diagrams, specifications, and drawings; plan and organize work; manage projects; use independent judgment and exercise discretion; problem solve; prioritize and multi-task; communicate clearly and concisely, both verbally and in writing; establish and maintain effective working relationships with those contacted in the course of work; work independently and in a team environment; lead and train; and operate current office equipment including computers and supporting applications.

CERTIFICATIONS, LICENSES, AND REGISTRATION REQUIREMENTS

Employees in this position may be required to obtain and maintain the following certifications, licensing and registrations:

Certificates

- Qualified Applicator's Certificate or License

Licenses

- Valid California Class C Driver License that allows you to drive in the course of your employment
- Pest Control Advisor's License

Registrations

- None

PHYSICAL DEMANDS, WORK ENVIRONMENT, AND VISION REQUIREMENTS

The physical demands and work environment characteristics described here are representative of those that must be met or may be encountered by an employee to successfully perform the job duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the job duties.

Physical Demands: The work requires some physical exertion such as long periods of standing; walking over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching, or similar activities; recurring lifting of moderately heavy items such as personal computers and record boxes. The work may require specific, but common, physical characteristics and abilities such as above-average agility and dexterity.

Work Environment: The work involves moderate risks or discomforts that require special safety precautions, e.g., working around moving parts, carts, or machines, or irritant chemicals; etc. Employees may be required to use protective clothing or gear such as masks, gowns, coats, boots, goggles, gloves, or shields.

Vision Requirements: No special vision requirements.