



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

LANDSCAPE MAINTENANCE TECHNICIAN II

Group-Section: Water System Operations Group	FLSA Status: Non-Exempt Bargaining Unit: AFSCME	Salary Grade: 43 Job #: XA43A
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JOB SUMMARY

This is the journey level position performing Landscape Maintenance Technician II job duties.

DISTINGUISHING CHARACTERISTICS

Positions at this level are fully competent and apply the full range of specialized skills and job knowledge in area of specialization; adapts procedures, operations, techniques, tools, materials, and/or equipment to meet needs of area of specialization. Uses judgment in interpreting and adapting guidelines such as policies, regulations, precedents, and work directions for application to specific cases or problems. The decision regarding what needs to be done depends upon the analysis of the subject, phase, or issues involved in each assignment, and the chosen course of action may have to be selected from many alternatives. The work involves treating a variety of conventional problems, questions, or situations in conformance with established criteria.

OVERSIGHT

Supervision Received: The supervisor makes assignments by defining objectives, priorities, and deadlines; and assists employee with unusual situations that do not have clear precedents. The employee plans and carries out the successive steps and handles problems and deviations in the work assignment in accordance with instructions, policies, previous training, or accepted practices in the occupation. Completed work is usually evaluated for technical soundness, appropriateness, and conformity to policy and requirements. The methods used in arriving at the end results are not usually reviewed in detail.

Supervision Given: May act as a lead. May coordinate and review work assignments of employees performing the same general work as the lead on a day-to-day basis. Responsibilities may involve solving problems and providing instructions on work procedures.

JOB DUTIES

1. Administers contracts and agreements, and prepares scope of work for landscape maintenance activities; oversees the work of vendors, consultants and contractors.
2. Prepares and reviews estimates, plans, submittals, design criteria, and specifications.
3. Monitors landscape and pest control activities including lawn care, tree trimming, maintenance of building and grounds, weed abatement, and irrigation systems.
4. Conducts inspections, evaluations and field investigations of technical issues, prepares reports, and makes recommendations.
5. Monitors and maintains irrigation system schedules, layout, installation, and repair and maintenance.

6. Monitors water conservation and irrigation schedules to comply with local xeriscape regulations and requirements.
7. Implements and may develop integrated pest management plans.
8. Oversees mixing and loading of pesticides and application of fertilizers to ensure compliance with pesticide regulations.
9. Maintains inspection logs and reports.
10. May participate on a project team.
11. Perform other related Landscape Maintenance Technician job duties as required.

EMPLOYMENT STANDARDS MINIMUM QUALIFICATIONS

Education and Experience: High school diploma or general education development test (GED) and four years of relevant experience; or two years in a MWD Landscape Maintenance Technician I classification.

Required Knowledge of: Applicable federal, state and local laws, codes and regulations; safe work practices; commercial landscaping and irrigation systems, design, and maintenance; integrated pest management; arboricultural practices; water use efficiency practices and techniques; xeriscape; plant disease identification and control; contract administration; and current office technology and equipment.

Required Skills and Abilities to: Perform calculations; apply safe work practices; read and understand plans, diagrams, specifications, and drawings; plan and organize work; use independent judgment and exercise discretion; problem solve; prioritize and multi-task; communicate clearly and concisely, both verbally and in writing; establish and maintain effective working relationships with those contacted in the course of work; work independently and in a team environment; and operate current office equipment including computers and supporting applications.

CERTIFICATIONS, LICENSES, AND REGISTRATION REQUIREMENTS

Employees in this position may be required to obtain and maintain the following certifications, licensing and registrations:

Certificates

- Qualified Applicator's Certificate or License

Licenses

- Valid California Class C Driver License that allows you to drive in the course of your employment
- Pest Control Advisor's License

Registrations

- None

PHYSICAL DEMANDS, WORK ENVIRONMENT, AND VISION REQUIREMENTS

The physical demands and work environment characteristics described here are representative of those that must be met or may be encountered by an employee to successfully perform the job duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the job duties.

Physical Demands: The work requires some physical exertion such as long periods of standing; walking over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching, or similar activities; recurring lifting of moderately heavy items such as personal computers and record boxes. The work may require specific, but common, physical characteristics and abilities such as above-average agility and dexterity.

Work Environment: The work involves moderate risks or discomforts that require special safety precautions, e.g., working around moving parts, carts, or machines, or irritant chemicals; etc. Employees may be required to use protective clothing or gear such as masks, gowns, coats, boots, goggles, gloves, or shields.

Vision Requirements: No special vision requirements.