



- **Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or Above for the Second Quarter of Fiscal Year 2022/23**

Summary

The Report of Contracts for Equipment, Materials, Supplies, and Routine Services of \$250,000 or above for the Second Quarter of Fiscal Year 2022/23 is submitted in this report.

Purpose

Metropolitan Water District Administrative Code Section 2720 and Section 8122: General Manager's Quarterly Reports.

Attachments

Exhibit A is a table of contracts budgeted under the authority of the Department of the General Manager that were executed during the reporting period in accordance with Administrative Code Section 2720 and Section 8122. Administrative Code Section 8122 specifies authorization to award contracts for equipment, materials, supplies and routine services. Administrative Code Section 2720 specifies quarterly reports for the award of such contracts.

Five contracts were awarded in the second quarter of fiscal year 2022/23, and each has a minimum amount of \$250,000 or above. Three were awarded as the result of competition, and two were cooperative agreements. Listed below are descriptions of the contracts awarded pursuant to Administrative Code Section 8140.

PO 208924 was for a cooperative agreement to AVI-SPL LLC to provide annual maintenance and support for Board and Committee Rooms A/V Systems. The contract was awarded under Metropolitan Administrative Code Section 8140 and OMNIA Partners Cooperative Purchasing Program UC PO# 2019.001535.

PO 211909 was issued for a cooperative agreement to Xerox Financial Services LLC for the lease of copier equipment. The contract was awarded under Administrative Code Section 8140 and was a cooperative agreement on the State of Colorado's NASPO cooperative purchasing program under the terms and conditions of the NASPO ValuePoint Master Agreement 140606.

Detailed Report

In order to maintain core Metropolitan functions, the General Manager has the authority pursuant to Administrative Code Section 8140, to execute all contracts for the purchase of materials, supplies, and other consumable items and for routine services provided. Materials, supplies and items include fuels, water treatment chemicals, and bulk items. Sufficient funds are available within the annual budget.

**Exhibit A: Second Quarter FY 2022/2023
Contracts for Equipment, Materials, Supplies and Routine Services**

<u>Supplier Name</u>	<u>Contract Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>P.O. Number</u>	<u>Maximum</u>
AVI-SPL LLC	Agreement for Annual Maintenance and Support for Board and Committee Rooms A/V SYSTEMS (Cooperative Agreement)	10/1/2022 5 Years	9/30/2027	*208924	\$366,771.27
Neo Solutions, Inc.	Renewal for PolyDADMAC Polymer (RFB-AS-397612)	10/15/2022 Year 2 of 5	9/30/2023	*204376-01	\$3,540,000.00
Olin Corporation	Renewal for Bulk Sodium HypoChlorite (RFB-AS-380859)	10/20/2022 Year 3 of 5	10/31/2023	*198477-02	\$4,000,000.00
Matheson Tri-Gas, Inc.	Renewal for Bulk Liquid Oxygen (LOX) and Maintenance Services for Jensen Facility (RFB-AS-366994)	12/1/2022 Year 3 of 5	11/30/2023	*192876-02	\$1,700,000.00
Xerox Financial Services LLC	Lease and Maintenance of Copier Equipment (Cooperative Agreement)	12/1/2022 30 Months	5/1/2025	211909	\$517,000.00
Total					\$10,123,771.27

*These agreements contain provisions that allow them to be negotiated and renewed annually for a period up to four/five years.