



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

PHOTOGRAPHER II

Group-Section: Business Technology Group	FLSA Status: Non-Exempt Bargaining Unit: AFSCME	Salary Grade: 41 Job #: XA46
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JOB SUMMARY

This is the journey level position performing Photographer II job duties.

DISTINGUISHING CHARACTERISTICS

Positions at this level are fully competent and apply the full range of specialized photographic skills and job knowledge to produce a wide variety of professional quality photographs; adapts procedures, operations, techniques, tools, materials, and/or equipment to meet needs of area of specialization. The decision regarding what needs to be done depends upon the analysis of each photographic assignment, the chosen course of action selected from many alternatives, or direction from lead staff. The work involves analyzing a variety of photographic capture, image editing, production and file distribution problems and issues and independently developing effective and creative solutions.

OVERSIGHT

Supervision Received: The supervisor makes assignments by defining objectives, priorities, and deadlines; and assists employee with unusual situations that do not have clear precedents. The employee plans and carries out the successive steps and handles problems and deviations in the work assignment in accordance with instructions, policies, previous training, or accepted practices in the occupation. Completed work is usually evaluated for technical soundness, appropriateness, and conformity to policy and requirements. The methods used in arriving at the end results are not usually reviewed in detail.

Supervision Given: None

JOB DUTIES

1. Consults with clients to identify photographic needs, strategies, and schedules.
2. Assists in research and evaluation of new photography related operating equipment. Selects, assembles, maintains, and utilizes appropriate professional cameras, lighting equipment, special lenses, reflectors, filters, and other photographic equipment according to subject material, anticipated conditions, and equipment limitations.
3. Provides photographic coverage at District related functions, capital project activities and media events for use in training, public relations, public information and high end publications; captures field, studio and aerial photography; and collects identification data.
4. Performs the full range of computer photo editing, enhancing, and image processing.
5. Maintains photo library, including indexing, cataloging, metadata input; image research, location and delivery.
6. Purchases materials, supplies, and coordinates rentals.

7. Performs other related Photographer job duties as required.

EMPLOYMENT STANDARDS

MINIMUM QUALIFICATIONS

Education and Experience: Bachelor's degree from an accredited college or university in a related field and four years relevant experience; or an equivalent combination of education and experience; or two years in a MWD Photographer I classification.

Required Knowledge of: Principles and techniques of photography, photo composition and studio/location lighting; techniques of field, construction site and aerial image capture; principles and techniques of image processing and file format conversion with computer photo editing software; and current office technology and equipment.

Required Skills and Abilities to: Communicate effectively in both verbal and written form; work independently or as part of a creative team; convert photographic images to various file formats on a variety of media storage; develop and maintain effective, collaborative working relationships with all levels of employees and external contacts; operate and maintain professional photographic and related equipment; effectively apply lighting principles in varying conditions to produce high quality photo imagery; follow instructions; prioritize; multitask; and operate current office equipment including computers and supporting applications.

CERTIFICATES, LICENSES, AND REGISTRATIONS REQUIREMENTS

Employees in this position may be required to obtain and maintain the following certifications, licensing and registrations:

Certificates

- None

Licenses

- Valid California Class C Driver License that allows you to drive in the course of your employment

Registrations

- None

PHYSICAL DEMANDS, WORK ENVIRONMENT, AND VISION REQUIREMENTS

The physical demands and work environment characteristics described here are representative of those that must be met or may be encountered by an employee to successfully perform the job duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the job duties.

Physical Demands: The work requires some physical exertion such as long periods of standing; walking over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching, or similar activities; recurring lifting of moderately heavy items such as photography equipment and backpacks of supplies. The work may require specific, but common, physical characteristics and abilities such as above-average agility and dexterity.

Job Title: Photographer II

Job Code: XA46

Adopted: 03/11/13

Revised:

Supercedes:

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Work Environment: The work involves moderate risks or discomforts that require special safety precautions, e.g., working around moving parts, or machines, or irritant chemicals; etc. Employees may be required to use protective clothing or gear such as masks, boots, goggles, gloves, or shields. Travel is frequent, including local and remote sites. Shoot assignments may include use of water craft, helicopters, or other aircraft. Environmental conditions will range from the normal to extremes of temperature and terrain, including office, studio, field, worksite, and diverse location assignments.

Vision Requirements: Close vision (clear vision at 20 inches or less), Distance vision (clear vision at 20 feet or more), Color vision (ability to identify and distinguish colors), Depth perception (three-dimensional vision, ability to judge distances and spatial relationships), and Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus).