

# Attachment B

## FINANCIAL INFORMATION

*Please fill out this form, providing information for the entity which is proposing to act as the lessee or licensee for property owned in fee by the Metropolitan Water District of Southern California (Metropolitan) property.*

*Please note that information provided on this form is subject to verification through third party information sources and Metropolitan may require explanation of any discrepancies.*

### Disclosure of Information

Metropolitan understands and supports the public's right to access public records. Information submitted in response to this information request is a public record and may be subject to disclosure under the California Public Records Act (PRA). In addition, Metropolitan may be required to disclose information submitted by some other legal process, for example, a subpoena.

### Contact Information

1. Primary Contact: \_\_\_\_\_, \_\_\_\_\_  
(Name) (Title)
2. Primary Contact Email Address: \_\_\_\_\_
3. Primary Contact Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### Business Information

4. Business Name (include corporate name as well as d.b.a., if different):  
\_\_\_\_\_
5. Business Address: \_\_\_\_\_
6. Year Business Established: \_\_\_\_\_
7. Type of Business Entity (circle one)
  - a. Individual/Sole Proprietorship
  - b. General Partnership
  - c. Limited Partnership
  - d. Corporation
  - e. Sub-chapter S corporation
  - f. Limited liability company
  - g. Joint Venture
  - h. Nonprofit
  - i. Other \_\_\_\_\_

8. Primary Business Owner Name: \_\_\_\_\_

9. Percent of Business Owned by Primary Owner: \_\_\_\_\_%

10. Please list the names and share of ownership of all others who own 20% or more of the business:

a) \_\_\_\_\_ (\_\_\_\_%)

b) \_\_\_\_\_ (\_\_\_\_%)

c) \_\_\_\_\_ (\_\_\_\_%)

11. Does your business have any employees? If so, please indicate how many full-time equivalents and the nature of the work they perform for the business in the space provided.

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12. Please describe the business entity that proposes to lease Metropolitan's property (briefly explain the nature of activities in which the business is engaged and how it produces revenue)

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13. What are the business's gross annual revenues from renewable energy operations?

- \_\_\_\_ \$0 – \$499,000  
\_\_\_\_ \$500,000 – \$999,000  
\_\_\_\_ \$1M – \$2M  
\_\_\_\_ \$2M – \$5M  
\_\_\_\_ Over \$5M

**Business Financial Information**

14. Please provide a Balance Sheet statement for the business showing balance sheet as of the end of the business's three most recent completed fiscal years (e.g., as of December 31, 2020, as of December 31, 2021, and as of December 31, 2022), **in PDF or Excel format as an attachment.**

15. Please provide a Profit and Loss statement showing P&L for the business's last three complete fiscal years, **in PDF or Excel format as an attachment**.

16. Please provide a Profit and Loss statement for the business's 2023 Year to Date operations.

17. Please provide signed copies of the business's three most recently completed tax returns, **in PDF format as an attachment**.

18. Projected Gross Annual Revenues for the entire year of 2023: \$ \_\_\_\_\_

19. Does the business entity that proposes to lease property from Metropolitan and/or any of the owners listed above have any past-due or delinquent accounts payable (circle one) ?

- a. No
  - b. Yes (if Yes, please include a brief explanation)
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20. Does the business and/or any of the owners listed above have any outstanding liens or judgements (circle one)?

- a. No
  - b. Yes (if Yes, please include a brief explanation)
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21. Is the business and/or any of the owners listed above currently the subject of any pending or ongoing litigation (circle one)?

- a. No
  - b. Yes (if Yes, please include a brief explanation)
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22. Has the business entity that proposes to lease from Metropolitan and/or any of the owners listed above, and/or any other entity controlled by the majority owner listed above declared bankruptcy or been placed in receivership within the last 10 years (circle one)?

- a. No
  - b. Yes (if Yes, please include a brief explanation)
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**Projected P&L for Operations on Property Proposed for Lease**

23. Please provide a P&L projection for the anticipated operations on the Metropolitan property proposed for lease. Include all anticipated expenses and revenues for a typical one-year period, **in PDF format as an attachment.**

**Supplemental Information**

24. Please provide any other supplemental information that will help Metropolitan evaluate the business’s suitability to take over the property lease.



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**Certifications and Acknowledgements**

25. I have the authority to submit this information on behalf of:

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(Name of Entity that will lease from Metropolitan)

26. Submitting information in response to this request does not constitute the approval of the lease, but rather an underwriting process to determine if the parties should move forward with lease negotiations.

27. I understand that I am requesting a lease that, if approved, may require that I pledge business and/or personal assets as security for lease payments obligated under the lease.

28. I hereby certify that all of the information submitted in response to this request is true and correct, and is subject to audit by Metropolitan. Metropolitan reserves the right to obtain third-party business credit reports for potential lessees, for lease underwriting purposes. Failure of an applicant to disclose information such as delinquent or past-due accounts will be grounds for rejection from the RFP process and lease negotiations.

**Signature of Authorized Business Representative**

For:

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(Name of Entity that will lease from Metropolitan)

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(Signature of Authorized Representative)

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(Print Name Authorized Representative)

(Title)

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(Date)